



Swan Fire Limited

Keep in
your
safety file

Giving you the control and knowledge to protect your business

Fire Safety Training Company – Why Choose Us?

We are here to give clear, honest, no obligation and friendly advice on how to comply with the current fire safety legal requirements. We take the stress and confusion out of Fire Safety Management and ensure that your company or organisation is in total control with minimum fuss, time and cost.

Onsite Premises Fire Risk Assessments from £350 plus VAT per day

Fire Risk Assessment Training – Half Day Course

Fire Marshal / Warden – Half Day Course

Fire Marshal Refresher – 2½ Hours

General Fire Awareness – 1 Hour Course

General Fire Awareness with Live Extinguisher Practical – 1½ Hour Course

Introduction to General Workplace Health & Safety – Half Day Course

Manual Handling 2 Hour on Site Course for 12 delegates at £395 plus VAT

Step Ladder and Ladder Safety 2 Hour on Site Course for 10 delegates £345 Plus VAT

What you receive as part of our training courses, which make us the best choice for you:

- Full colour logical course handouts for further use and reference
- Template documents, where applicable for reuse on return to work
- An enthusiastic, friendly and interactive approach to training delivery
- Competitively priced business solutions - both on and off site
- Hands on practical extinguisher training with real fires where required
- High quality training by a Fire Safety Professional
- Venues hand picked for their service, free parking and relaxing atmosphere
- Onsite Fire Risk Assessments from £350 plus VAT per day
- Free Hi Visibility Vests for all trained Fire Marshals
- 85g Luxury Chocolate Bars from House of Dorchester Chocolatier for all delegates on every course. Plus Chocolate gift for course bookers

Look inside for prices or call 01865 481468

Further Discounts offered for all Educational and Care Establishments

“Chosen Training Provider for Thames Valley Police, Mercedes GP Petronas F1 Team, Oxford University Colleges and many more”

Fire Marshal / Warden Half Day Training Course

You have a legal requirement to train Fire Marshals up and Implement a Fire Safety Policy to be legally compliant, so here is **Swan Fire's** solution to ensuring that you are in control with minimum fuss and minimum cost. Free Hi Vis Vest, Fire Policy and Fire Logbook.

Course Aim:

To build knowledge on the nature and causes of fire and how to manage the companies and employees responsibilities with regard to evacuation, fire safety management and general fire marshal duties including the use of fire extinguishers on small fires.

Course Contents Include:

- Explanation on how fire starts, develops and travels
- The immediate effects of smoke and fire
- Your emergency response and evacuation procedures
- Human behaviour and how to control it in an emergency situation
- What is legally required in a Fire Safety Policy and a template document to use on return to work
- Full explanation on extinguisher types, their uses and limitations
- Hands on practical with extinguishers on variety of small controlled live fires

Course Costs:

£85.00 per person plus VAT held at one of our luxurious locations around Oxfordshire chosen to avoid the traffic!

or at your premises for 4 -15 delegates for the all inclusive price of £495.00 plus VAT

2½ hour Fire Marshal refresher course, also available onsite for £395 plus VAT

Phone: 01865 481468 to book or visit our Website: www.swanfire.co.uk

Delegate Comments

"Thank goodness for the fire safety templates, which will save me days of work"

"fun and informative, a great course"

" I feel confident to use any extinguisher now, it was fun and reassuring to be able to use one on the course"

Fire Risk Assessment Half Day Training Course

This is the most essential part of your Fire Safety Management system, hence it is a legal requirement to produce a Fire Risk Assessment for your business, so here is **Swan Fire's** solution to ensuring that you are in control with minimum fuss and minimum cost.

Course Aim:

To enable you to meet your legal obligations of producing a compliant Fire Risk Assessment for your premises, by providing you with knowledge of a fire risk assessment process and supporting guidance to enable you to complete a template risk assessment document on return to your work place and know where and when to seek additional assistance.

Course Contents Include:

- Explanation of a complete Risk Assessment Process in line with current legislation, guidance and best practice
- A risk assessment process that satisfies the expectations of Fire Safety Officers from your local Fire and Rescue Service
- Knowledge of what competencies are required for Risk Assessors
- A logical step by step approach to learning Fire Risk Assessment
- Advice on typical control measures used to reduced fire risks
- A complete template fire risk assessment document emailed to you or provided on CD for your use on return to work

Course Costs:

£85.00 per person plus VAT held at one of our luxurious locations around Oxfordshire chosen to avoid the traffic!

or at your premises for 4 -15 delegates for the all inclusive price of £495.00 plus VAT

We now offer the service to carry out your premises Fire Risk Assessment on your behalf from £350 plus Vat per day

Phone: 01865 481468 to book or visit our Website: www.swanfire.co.uk

Delegate Comments

"An easy and logical course that has given me clear steps to implement on my return to work"

"A well balanced course, lively, interactive and informative with an excellent delivery style"

Fire Marshal and Fire Risk Assessment Courses to Book on at your Convenience

2011 – Still just £85 per person plus VAT

Fire Marshal Courses – 9am to 1pm	Fire Risk Assessment Courses – 9am to 1pm
18th January - Tuesday Egrove Park	
3rd February - Thursday Eynsham Hall	
16th February - Wednesday Egrove Park	
3rd March - Thursday Egrove Park	17th March - Thursday Egrove Park
22nd March – Tuesday Egrove Park	
6th April - Wednesday Egrove Park	
28th April - Thursday Egrove Park	
10th May - Tuesday Eynsham Hall	
25th May - Wednesday Egrove Park	
8th June - Wednesday Egrove Park	
23rd June – Thursday Egrove Park	
7th July - Thursday Egrove Park	14th July - Thursday Egrove Park
19th July - Tuesday Egrove Park	
3rd August - Wednesday Eynsham hall	
18th August - Thursday Egrove Park	
6th September - Tuesday Egrove Park	
21st September - Wednesday Egrove Park	
6th October - Thursday Egrove Park	
19th October - Wednesday Egrove Park	
8th November - Tuesday Eynsham Hall	16th November - Wednesday Egrove Park
24th November - Thursday Egrove Park	
14th December - Wednesday Egrove Park	

Visit the venue's websites to help you decide which one best suits you:

**Egrove Park, Kennington, Nr. Oxford. www.sbs.oxford.edu/conferencing
Eynsham Hall, North Leigh, Nr Witney, Oxon. www.eynshamhall.com**

Both locations miss the worst traffic congestion and offer free onsite parking

Places are limited, so call now to ensure you reserve the most convenient date and place for you on **01865 481468** or email admin@swanfire.co.uk.

Delegate Comments

"Normally these things are so regimental, but this was very informative and we had a few laughs - well done"

Prices held from 2008

Workplace Health & Safety - Half Day Course

You have a legal requirement to train all your staff in general health and safety in the workplace, at their induction and at intervals in accordance with your risk assessment, so here is **Swan Fire's** solution to ensuring that you are in control with minimum fuss and minimum cost.

Course Aim:

To introduce delegates to an overview of the most important pieces of health and safety legislation covering workplaces today. To introduce a recognised management system to assist businesses in meeting their obligations in line with current best practice and legislation.

Course Contents Include:

- A health and safety policy template in Microsoft Word format
- Details on the most prominent legislation acts and regulations including:
 - Manual handling
 - Display screen equipment
 - First aid
 - Welfare facilities including workstations and lighting
 - Control of substances hazardous to health
 - Personal protective equipment
 - Reporting of Injuries diseases and dangerous occurrences
 - Fire safety management
 - Alone Working

Course Costs:

At your premises for 15 delegates for the all inclusive price of £495.00 plus VAT

Phone: 01865 481468 to book or visit our Website: www.swanfire.co.uk

Delegate Comments

"We found the course very interesting and enjoyable too, you have a great ability to deliver training in a fun and informative way"

Fire Safety Awareness - 1 Hour Training Course

You have a legal requirement to train all your staff in General Fire Awareness, yearly and at induction to be legally compliant, so here is **Swan Fire's** solution to ensuring that you are in control with minimum fuss and minimum cost.

Course Aim:

To build knowledge on the nature and causes of fire and how to evacuate in accordance with your companies fire safety policy on hearing the alarm or discovering a fire. To gain knowledge on the different types of fire extinguishers and what type of fires they are used on.

Course Contents Include:

- Explanation on how fire starts, develops and travels
- The immediate effects of smoke and fire
- Your emergency response and evacuation procedures
- Your premises fire safety features
- Full explanation of extinguisher types, their uses and limitations
- Complimentary chocolate gift and colour printed course handout for all delegates

Course Costs:

**At your premises for up to 30 delegates for the all inclusive price of
£250.00 plus VAT**

Add on a half hour Fire Extinguisher Practical, where all the delegates will receive a go on at least one type of fire extinguisher on a controlled live fire and gain understanding and visual clarification on the three most common types of extinguisher; Water, Foam and Co2 and their use and limitations - this is a brilliant extra to build confidence, re-enforce learning and add a bit of extra fun to the course!

Total cost for the above 1 ½ hour Fire Awareness with Extinguisher Practical Course £345.00 plus VAT



Swan Fire Limited

7200 Oxford Business Park, Garsington Road, Oxford OX4 2JZ

Telephone 01865 481468 for more information
or to book a training date.

Fax: 01865 481568 **Email:** admin@swanfire.co.uk

Website: www.swanfire.co.uk